*Updated October 31, 2017*

# *Basic Security Training - Alberta*
# Licensing Exam Information

In Alberta, candidates must successfully complete a provincially mandated exam to acquire a private security licence. Candidates have the option of an online exam delivered by PSKN. The exam must be completed under the supervision of a proctor and will be delivered at approved locations. See approved locations and scheduled exam dates below.

**Please submit your registration for the online exam at least two weeks in advance of your preferred date.**

## Flexible Locations:

| Remote Online Proctoring |
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| eProctor allows individuals to be proctored from an Internet-connected computer while being supervised remotely by an invigilator via webcam and other monitoring systems.  Individuals required to complete the ABST exam will be able to do so without the distraction of group testing environments or the time and cost of travel!<br><br>Book your exam online with eProctor: www.eproctorcanada.com |

## In Calgary:

| Exam Location | |
|---|---|
| **Bow Valley College**<br>**LLC Testing Centre  - West Campus**<br>**Room W010**<br>*Exam hosted in a Computer Classroom*<br>*LIMIT OF 4 SEATS PER EXAM* | Bow Valley Testing Centre now has ONLINE booking.  To book your exam, please:<br><br>1. Go to https://bowvalleycollege.ca/schools/school-of-continuing-learning/assessment-services/exam-booking-and-preparation - *Please be sure to refer to the Instructions provided!*<br><br>2. Under the available options, select  **'External Test Taker - Computer Exam'**.<br><br>3. When booking a date/time, be sure to block off **'2 hours'**.<br><br>4. When complete, please **contact the PSKN Support Desk** at support@PSKN.ca  and provide your exam date and time. |
| **Location and Contact Coordinates:** | Bow Valley College<br>LLC Testing Centre<br>West Campus<br>300 6 Ave. SE – Room W010<br>Calgary, AB   T2G 4V1 |
| | **Phone:** 403-410-1700<br>**Email:** assessmentservices@bowvalleycollege.ca<br>**Website:** www.bowvalleycollege.ca/assessmentservices |

## In Lethbridge:

| Exam Location | |
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| **Lethbridge College**<br>**Andrews Building – Room AN1602**<br><br>*Exam hosted in a Computer Classroom* | Please contact PSKN directly to schedule a testing time:<br><br>**PSKN Support Desk**<br>Email: support@PSKN.ca<br>Tel: 1.888.660.7786<br>Hours of Operation: 6am – 6pm (MST) |

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| **Exam Location and Contact Coordinates:** | Lethbridge College<br>Andrews Building<br>Room AN1602<br>3000 College Drive South<br>Lethbridge, AB   T1K 1H6 | **Phone:** 403.320.3368 or 1.800.572.0103<br>**Email:** testing.services@lethbridgecollege.ca<br>**Website:** www.lethbridgecollege.ca |
| **Other Information:** | Parking is available in Lot O - $2 for 4 hours of parking. | |

## In Edmonton:

| Exam Location | |
|---|---|
| **NorQuest College**<br>**A522, 5th floor**<br>*Exam hosted in a Computer Classroom*<br>*LIMIT OF 4 SEATS PER EXAM* | Please contact PSKN directly to schedule a testing time:<br><br>**PSKN Support Desk**<br>Email: support@PSKN.ca<br>Tel: 1.888.660.7786<br>Hours of Operation: 6am – 6pm (MST) |

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| **Exam Location and Contact Coordinates:** | NorQuest College<br>10215 – 108 Street NW<br>A522, 5th Floor<br>Edmonton, AB<br>T5J 1L6 | **Email:** assessmentexams@norquest.ca<br>**Website:** www.norquest.ca |
| **Other Information:** | Map: www.norquest.ca/about-us/campuses-maps/edmonton-downtown/main-building.aspx<br><br>Daily parking is available at $9 and needs to be paid for at the bookstore in the basement. Parking is available across the street from the main building, | |

## Additional Information

- The exam is delivered online by PSKN. **To ensure the exam runs properly on your computer, please use Internet Explorer as your browser.**

- Candidates must register for the exam via PSKN after they have successfully completed the *Basic Security Training – Alberta* online course.

- There is no additional fee for this exam.  It is included in the course registration fee.

- Candidates must register at least two weeks in advance of the scheduled exam.  **Registered candidates who cancel** (in the two weeks prior to the exam) **or fail to attend the exam will <u>not</u> receive a refund.**

- PSKN may cancel an exam session if insufficient registrations have been received.  In these cases, registered candidates will be notified at the earliest possible date.

- Candidates are advised to arrive at least 15 minutes in advance of the exam start time to check in. <u>Please bring photo identification (i.e. driver's license)</u>.

- The exam consists of 50 questions.  Candidates will be given 2 hours to complete the exam.

- To pass the exam, a candidate must achieve 80% or greater.  If a candidate fails to pass the exam, they may re-attempt the exam at the next scheduled sitting.  Candidates will be charged a fee of $60 for all rewrites (payable to PSKN).

- PSKN will report all examination results to the Provincial Registrar.  The Alberta Ministry of Justice and Solicitor General will issue an official training certificate to successful candidates.

## For More Information

For more information or to register for the *Basic Security Training – Alberta Exam*, please contact:

**PSKN Support Desk**
Email:  support@pskn.ca
Tel:  1.888.660.7786
Hours of Operation:  8am – 8pm (EST)
**www.pskn.ca**

**PROFESSIONAL SECURITY KNOWLEDGE NETWORK**
Online Training Solutions